

# PROPOSED PRELIMINARY BUDGET FISCAL YEAR 2020-21

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#### **FY 2020-21 BUDGET HIGHLIGHTS**

- Similar to previously approved budgets
  - Conservative estimates for anticipated revenues and expenditures
- Remains balanced while prioritizing reserves
- Delays for at least one year all discretionary fee increases
- Takes into consideration current proposals in State budget with the potential to impact District revenues
- Includes consideration of potential future year impacts on revenues depending on state and local economic impacts



# **CONSOLIDATED BUDGET**

- District "Consolidated Budget" is collectively made up of monies contained in 5 funds:
- OPERATIONS

sub fund – Non-Tort Defense Fund sub fund – Reserve (Contingency)

sub fund - Vehicle Replacement

sub fund - Building Capital Maintenance

- DMV
- MITIGATION
- BLACK CARBON RESEARCH
- WILDFIRE MITIGATION

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#### **COMPARISON OF THE PROPOSED** PRELIMINARY BUDGET FOR FY 2020-21 TO **THE APPROVED BUDGET FOR FY 2019-20**

Funds Available:	Approved Budget		Difference	Percentage
		Budget		Change
	FY 2019-20	FY 2020-21		
Permit Fees	961,243	961,243	-	0.00%
Fines & Penalties	30,000	30,000	-	0.00%
Interest	50,000	50,000	-	0.00%
State Subvention	109,000	106,000	(3,000)	-2.75%
Statewide PERP	45,390	45,390	-	0.00%
DMV (AB2766, AB923)	2,145,000	2,145,000	-	0.00%
Other Government Assistance	78,169	79,145	976	1.25%
Burn / Land / Other Permits	23,171	25,640	2,469	10.66%
Mitigation Fees	- \	367,476	367,476	
Per Capita Assessment	198,345	201,856	3,511	1.77%
Miscellaneous	1,000	1,000	-	0.00%
From Settlement Fund	-		-	
District Facility Rental Income	35,890	35,890	-	0.00%
Project Generated Revenue	1,818,289	1,857,412	39,123	2.15%
TOTAL REVENUE	5,495,497	5,906,052	410,555	7.47%
TOTAL FUND CARRY-OVER	3,699,567	4,168,643	469,076	12.68%
TOTAL FUNDS AVAILABLE	9,195,064	10,074,695	879,630	9.57%
Fund Usage:				
Salary & Benefits	2,939,684	3,441,629	501,945	17.07%
Supplies & Services	789,414	891,136	101,722	12.89%
Clean Air Grants & TAP	2,911,066	2,912,860	1,794	0.06%
Building Purchase Payback	150,000	50,000	(100,000)	-66.67%
Contingency Reserve	500,000	500,000	- '	0.00%
TOTAL EXPENSE	7,290,164	7,795,625	505,461	6.93%
TOTAL ENDING FUND BALANCE	1,904,900	2,279,070	374,169	19.64%
TOTAL FUND USAGE	9,195,064	10,074,695	879,630	9.57%

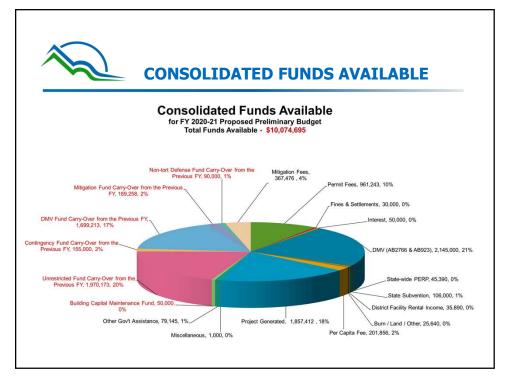


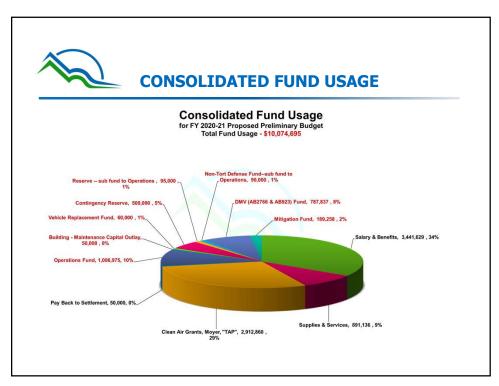
# **FY 2020-21 BUDGET COMPONENTS**

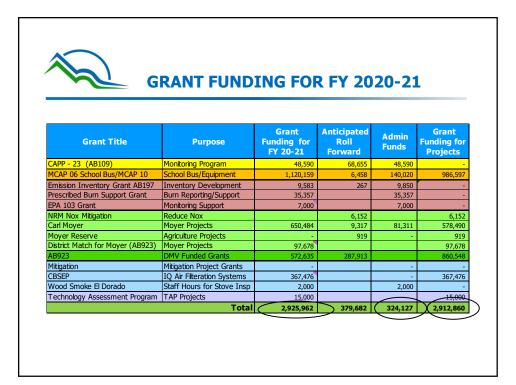
- 2-step approval process with opportunity for public input/comment
- Includes both operational and pass-through components
- Assumes little to no growth in revenues
  - Note that District receives no sales or property tax revenues
- Does not include:
  - FARMER funds which are administered on behalf of CARB
  - PARS investments
  - Litigation and Settlement funds which serve as primary component of District reserves

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#### LIST OF PROGRAMS AND PROJECTS WITH LINKS TO DISTRICT MISSION, GOALS AND OBJECTIVES

	OSED PRELIMINARY BU	and District Enhancements for the DGET FOR FY 2020-21	EXPENDITURES FY 2020-21	ENCUMBERED FUND BALANCE May 25, 2020	
	Mission Goal/Objective		Amount	Amount	
1	2(f), 5(c), 6	Public Outreach/Public Relations Assistance - Endicott Contract	Amount	8.8	
2	5(b), 7(b)	Spare the Air Program (#7 & 8) - CMAQ Match	11.761	-,	
3	5(C), 8	Legal Services (District Counsel/Enforcement Support)	50,000	20.2	
4		Air Permitting Specialists Contract (DMV qualified tasks)	-	49.5	
5		Avoided Wildfire Emissions Protocol SIG (SEP)		13,7	
6	2(f), 5(c), 6	Black Carbon Protocol (SEP)	-	3,7	
7	1(d), 4(d), 5(c), 6	Clean Tech Advocates (James Boyd Consulting Services, SEP)	-	15,7	
8	1(d), 2(a), 4(d), 5(c)	SIG Contract (Biomass Project Support, SEP)		25,7	
9	1(d), 2(a), 4(d), 5(c)	TSS Associates Contract (Biomass Project Support, SEP)		16,9	
10	1(d), 2(a), 4(d), 5(c)	Air Permitting Specialists Contract (Operations Support)	-	32,0	
11	5(c), 8	Database Programming /Software Support/Professional Services	-	6,5	
12	5(c), 8	IT Consulting (Moots)	-	4,3	
13	5(c), 8	Legal Services (District Counsel/Enforcement Support)	130,000	32,3	
14	1(b), 4(a)	Entek Contract (Grab Sampling Incident Response)	-	6,1	
15	5(a), 5(b), 6	CAP to CAP attendance - two attendees	20,000		
16	5(b), 8	County Administrative Services/Personnel/Fleet Maintenance	84,810		
17	5(b), 8	County Counsel Support	25,000		
18	5(b), 8	County Administrative Services (IT, Telecom, Central Services) Charges	201,597		
19	8	District Liability Insurance	32,300	l	
20	1(b), 3(a)	Extra-Help - Permitting/Inspection Specialists	50,000	l	
21	•	GASB - Provision for Post Employment Benefits	102,375		
22	*	PARS - Provision for Post Employment Benefits	500,000	l	
23		*Core of the Operational Budget (Minus the above projects and service contracts)	1,963,018	l	
24		*Core of the DMV Fund Budget (Minus the above projects and \$2,530,385 in CAGs)	1.661.905	l	
25		*Core of the Mitigation Fund Budget (Minus the above projects and \$367.475 in CAGs)			
26	8	Settlement Fund Payback of Building Purchase	50.000		
27	1(d), 5(a), 5(b), 5(c)	Technology Assessment Program (TAP)**	15.000		
28	4(d), 7(a), 7(b)	Clean Air Grants for 2020**	2.897.860	1,598.1	
	(-), (-), (-)	TOTAL	7.795.625	1.834.3	
nese	are the salary/benefit/overl	nead costs that allow the District to carry out its mission goals and objectives.	,		
The D	istrict is proposing \$367,4	76 from the Mitigation Fund for CAG's, \$2,530,385 from the DMV Fund for Carl Moyer G		-21.	
			COLOR CODED KEY:	L	
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			MONITORING / AQ PLAN SUPPORT	61,	
			BIOMASS SUPPORT		
			OPERATIONS SUPPORT	150,	
			COUNTY SERVICES	311,4	
			LABOR & OVERHEAD COSTS CLEAN AIR GRANTS	4,359, 2,912	

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# FLEXIBILITY TO RESPOND TO FUTURE BUDGET CONSTRAINTS

- Proposed Budget continues to conservatively estimate anticipated future revenues, however downward pressures exist
- Potential impacts include:
  - Reductions in State/Federal funding for operations and incentives
  - Reductions in local derived funds such as permit revenues
- Staff continue to include considerations to potentially reduce expenditures in future fiscal years to align with revenues
- Staff have identified a number of potential expenditure reduction strategies, including:
  - Personnel salary savings, reducing operational expenses, delaying planned investments (such as PARS contributions), and utilizing reserve funds



# **NEXT STEP IN THE BUDGET PROCESS**

- Incorporate direction from the Board into the Final Proposed Budget FY 2020-21.
- Finalize fiscal position at close of FY 2019-20 on June 30, 2020. Then use actual (instead of projected) revenues and expenditures to obtain the Fund Carry-Over for FY 2020-21 Final Proposed Budget.
- Bring the Final Proposed Budget FY 2020-21 to the Board on August 13, 2020 for a public hearing and to request Board approval.

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